

# Employee Recruitment

Clariontech Services

## Course Specifications

**Mode of Study :** Online study mode

**Location :** Rest of Nigeria

**Duration :** 6 months

**Intake :** May

## Course Summary

Many companies simply wait for talent to come to them. Simply advertising an open position and hoping that you find the right talent does not guarantee that you will find the best people. Actively seeking out qualified candidates is the best way to ensure that you find the talent that you need. Recruitment is essential to the success of your business.

Our Employee Recruitment training will guide your participants and help them interview and recruit the right employee for you. Hiring a new employee is one of the largest investments you make in any business. Hiring the right employee is very important, as training can be expensive, and employee turnover costs companies millions every year. So, reduce your costs with a great employee recruitment program!

Who should attend?

This course is for HR professionals

## Course Outline

MODULE 1 - GETTING STARTED

MODULE 2 - INTRODUCTION TO RECRUITMENT

MODULE 3 - THE SELECTION PROCESS

MODULE 4 - GOAL SETTING

MODULE 5 - THE INTERVIEW

MODULE 6 - TYPES OF INTERVIEW QUESTIONS

MODULE 7 - AVOIDING BIAS IN YOUR SELECTION

MODULE 8 - THE BACKGROUND CHECK

MODULE 9 - MAKING YOUR OFFER

MODULE 10 - ORIENTATION AND RETENTION

MODULE 11 - MEASURING THE RESULTS

MODULE 12 - WRAPPING UP

## How To Enroll

Fill the Request a Call form or apply at <https://clariongr.com/apply/>

## Contact:

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